

**SUFFOLK COUNTY RETAINER AGREEMENT**

Tax Reduction Services Inc. (TRS)  
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File#(web)21\_\_\_\_\_

I hereby retain Tax Reduction Services (TRS), as my sole agent; to file a grievance with respect to the real property tax assessment against the 2021-2022 tax year with the Town of \_\_\_\_\_ for my owner-occupied 1, 2 or 3 family residence located at \_\_\_\_\_.

TRS will prepare and file in a timely manner on my behalf the necessary grievance documents and, in TRS's sole discretion, file with the Suffolk County Supreme Court a small claims (SCAR) petition for tax assessment reduction. In addition, TRS is authorized to request and receive any refunds resulting from the lowering of the real property assessment and apply it to their fee; all remaining overpaid taxes will be immediately reimbursed to client. I understand that TRS cannot guarantee the success of any proceeding and that this process need not be performed by an agent.

**NO REDUCTION = NO FEE !!!**

I agree to pay TRS as follows:

One-half of the first year's savings on my realty taxes resulting from a reduction in assessment of property, due within 30 days of receipt of invoice. This fee will not include savings resulting from any exemptions, including the STAR exemption. If filing a SCAR appeal becomes necessary, TRS agrees to advance the court imposed filing fee of thirty dollars, to be billed to client only upon a successful assessment reduction. If a useable appraisal is not supplied, a fifty dollar appraisal fee may apply, only upon a successful assessment reduction. If I do not make payment, I will reimburse your costs for collecting the amount due, including interest and reasonable attorneys' fees.

**NO FEE IS DUE TRS UNLESS MY TAX ASSESSMENT IS REDUCED.**

_____	_____	_____
Signature of owner	Signature of owner	Date
_____	_____	_____
Print full name	Print full name	Telephone (day)
_____	_____	_____
Email Address	Telephone (night)	
_____		
Mailing Address		

**TRS WILL HONOR A WRITTEN REQUEST TO CANCEL THIS CONTRACT FOR 3 DAYS AFTER EXECUTING THIS DOCUMENT.**

Sale of subject property does not void contract. Contract can be transferred to new owner by written agreement.

Privacy guarantee: TRS will not give, share or sell any personal or confidential information.